



Headteacher: Sarah Joyce
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12th March 2025

Dear Parents and Carers,

This year our Academic Review Day will be held on Tuesday 22nd April 2025. On this day we will review and evaluate how your child is performing in each subject and ensure that we all understand how improvements can be made.

You will be invited to an appointment with your child's teacher to go through the latest data that has been collated for your child. The reason we are holding an Academic Review Day is because we feel that this allows for a more personal and in depth time that you get to spend with your child's teacher. During the meeting three targets will be set for your child and we will discuss:

- attendance
- punctuality to school
- age related expectations
- predicted levels for the end of the year
- homework
- effort and attitude to school

On the 22nd April 2025, your child will be working at home on work set for them by their teacher and they will only come into school for their appointment. It is compulsory that your child attends the appointment with you.

To accommodate all parents, the day will begin at 8am and finish at 5.30pm. We hope to see all parents attend with their child. We ask pupils to attend in full uniform.

We will be using the SchoolCloud online appointment booking system again this year, please follow this link when the booking system opens <https://londoncolney.schoolcloud.co.uk/> .

The booking system opens at **10.00am on Monday 17th March** when you can view teachers availability and book your appointments. In order to log-in, you will need to enter your child's legal name rather than their preferred name. A short guide to booking and attending appointments is attached to this email.

You are able to book and reschedule appointments at a later time if you need to but please note that the opportunity to do so will close on Monday 31st March at 10.00am.

If you have any questions please come and speak to us.

Yours faithfully
Sarah Joyce
Headteacher



TIPs:

Please enter your child's name as their full legal name, not their known as name.

Please enter your child's class in this format:

Nursery AM

Nursery PM

Reception

Yr 1

Yr 2

Yr 3

Yr 4

Yr 5

Yr 6